



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS – MEETING MINUTES

September 3rd, 2024

Chair Nicholas called the Board of Commissioners Meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Jeffrey Nicholas, Michael Mingee and Bill Miano, Chief Justin Grider, Deputy Chief Tony Hudson, Administrative Assistant Caity Karapostoles, Finance Manager Misty Shaw, Maintenance Supervisor Tharin Huisman, Community Members Mel Fisher and Duane Chamlee along with FF/PM Steve Oberly and MSO Kolby Konopaski on Zoom.

Changes to the Agenda – None

PUBLIC COMMENT – None

CONSENT AGENDA

1.) Regular Meeting Minutes, July 16, 2024

Commissioner Mingee asked that Agenda Bill 1: Strategic Plan Service Delivery be revised striking one sentence. Commissioner Miano moved to approve the revised minutes, and Commissioner Mingee seconded to approve the Consent Agenda as presented. **MOTION CARRIED.**

Chief's Reports – Chief Grider reported:

- The Levy Committee continues to meet.
- Station 36 is on the market for sale.
- The Community Paramedic Mark Karjalainen has started in the position and has hit the ground running. The District has been working with the PAFD Community Paramedics to merging a database that will assist with providing community paramedic care across district boundaries.
- Volunteer Fire Academy begins this week with 28 total participants; 10 are from the District.
- Working with Sequim PD and City Manager on an Emergency Operations/Management partnership.
- Meetings with BC on position development, with labor about refining the response matrix and reducing overtime.
- The Maintenance CBA is in mediation and the negotiations have begun with the Firefighter's CBA.
- WSBR site visit will be on September 11th, 2024, staff has already submitted a large amount of documentation to make the process as smooth as possible.
- Staffing is at 48 including the duty Battalion Chiefs and 2 - 4/10 hour responders operating as Medical Safety Officer and Community Paramedic.
- Continued exploration of grounds and maintenance contractor for Station 37.

- Implementation of results from the IT audit continues.
- The USDA will release \$270,400 from a grant the District was awarded when the pickups and brush truck are delivered.
- Chief reported on a multitude of meetings with; staff, Battalion Chiefs, legal counsel, Blaine (CERT), Labor/Management, Sequim Chamber, Chief Hill (SPD) and Sheriff King, Levy Committee and BC Turner and FI McKenzie concerning proposed subdivisions and projects.
- Researching of possibility of impact fees for services to state and federal parks.
- Chief Grider will be attending the WFCA Conference in Spokane along with the commissioners and Executive Assistant Coleman.

GOOD OF THE ORDER –

- Commissioner Nicholas and Chief Grider reported on the Levy Committee's progress. The Committee needs to define who the District is, how its funded, who its serve, and engage in a variety of media outlets including newspapers, radio, Facebook, Instagram, etc. along with producing a series of handouts to inform voters.
- Chief Grider reported that the District is in the process of updating the Public Records Request policy with input from legal counsel to make sure that its following the WAC accurately.
- Commissioner Mingee asked if the District had received any reimbursements from the State DNR for wildland deployments and equipment use. FM Shaw indicated that it often took a couple of months to receive reimbursement funds and since it was an especially long and challenging wildland fire season statewide, she expected it would be longer than usual to see reimbursements.

EXECUTIVE SESSION

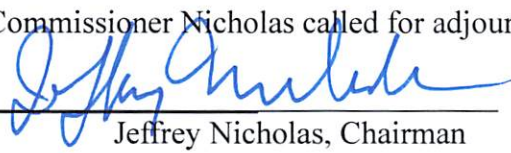
Chairman Nicholas called for an Executive Session beginning at 2:00 p.m., expected to last for forty-five (45) minutes under - RCW 42.30.110 (g), to review the performance of a public employee, RCW 42.30.140 (4) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, In attendance were Commissioners Nicholas, Mingee, Miano, Fire Chief Justin Grider and Deputy Chief Tony Hudson. At 2:45 p.m. Commissioner Nicholas called the meeting back into Regular Session. No decisions were reached during the Executive Session.

NEXT MEETINGS –

9/17/2024 – Regular Board Meeting

ADJOURNMENT

Commissioner Nicholas called for adjournment at 2:46 p.m.



Jeffrey Nicholas, Chairman



Michael Mingee, Vice Chairman



Bill Miano, Commissioner

Attest: 

Caity Karapostoles, Admin. Assistant