



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS – MEETING MINUTES

May 19, 2026

Chairman Miano called the Board of Commissioners Meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Jeffrey Nicholas, and Bill Miano, Fire Chief Justin Grider, Deputy Chief Tony Hudson, Finance Manager Misty Shaw, District Secretary Lori Coleman, Acting Battalion Chief Jeff Albers, Maintenance Supervisor Tharin Huisman, Community Paramedic Mark Karjalainen, Captain Konopaski and Lawson, Firefighter/PM Brent Lovell, Firefighter/EMT Jon Donahue, CERT members Blaine and Cindy Zechenelly, Charles Meyer, John Anzalotti, and John and Jennie Viada, citizens Kathleen Becker, Verda Merino, Judy Hatch and Stacey NicholSEN. Online were: Mike Mingee, M, Administrative Assistant Caity Karapostoles, St 34, Aracely Romero and St 37.

Changes to the Agenda – None.

PUBLIC COMMENT –

Two public comments were made:

First, Judy Hatch spoke regarding a hoarding house in her neighborhood. She brought up concerns about the issue of hoarding and this being a fire hazard and wanted to bring it to the attention of FD3 should a fire break out at this residence.

Second, Stacey Nelson spoke regarding the same housing concern. She gave the commissioners pictures of the residence and cautioned them regarding this house should a fire break out.

CONSENT AGENDA

- 1.) Regular Meeting Minutes, May 5, 2026.
- 2.) Claims
Accounts Payable Claim check numbers 113731 through 113763 dated May 19, 2026, totaling \$123,040.78, Payroll EFTs and IRS Deposit for Monthly Payroll dated May 8, 2026, totaling \$1,065,903.54, and Payroll EFTs and IRS Deposit for Monthly Draw and Quarterly Volunteer Points dated May 22, 2026, totaling \$58,630.18 for a disbursement grand total equaling \$1,247,574.50.

Commissioner Nicholas moved, and Commissioner Miano seconded to approve the Consent Agenda with amended meeting minutes. **MOTION CARRIED.**

Next Meeting – June 2, 2026 – Regular Board Meeting

- NFPA 1750 discussion

- Commissioner Mingee reminded staff that he still wants a presentation on the Service Delivery Study.

GOOD OF THE ORDER

Chief Grider reported –

- He met with the DNR yesterday for an interview with Keith Kortner on the funding mechanism for timber sales.

Commissioner Mingee reported –

- Attended the Revenue Advisory Committee meeting yesterday and will bring a letter or resolution forward for the Board to endorse regarding timber revenue lawsuit.

Battalion Chief Reports – Acting Battalion Chief Jeff Albers reported –

For A-Shift

- Continue to work on setting up First Due platform for inspections.
- Continues to update Active 911 for pre-fire plans
- Prepared items for give aways at the Irrigation events.
- Submitted and was approved for a \$25,000 grant for the Firewise program.
- Continue to submit weekly blotter updates to the newspaper.

For B-Shift

- Approved sixteen training requests in April.
- Continue to coordinate drills and drill instructors for 2026-Q2 training and is preparing for 2026-Q3 training.
- Continue to work with probationary firefighters; one counted as staffing and another started shift on April 4, 2026.
- Two recruits are attending Kitsap Fire Academy, and all reports are that they are excelling.
- Firefighter Darling oversaw the in-house academy for five of the new hires, and approximately twenty-six instructors assisted the academy.
- Assisting Deputy Chief Hudson with Captain promotional testing.
- Continue to mentor captains who are completing their acting Battalion Chief task books.
- Attended the volunteer recruit academy graduation on April 10, 2026.

For C-Shift

- 809 Calls for service in April. EMS calls accounted for 82.2%.
- Call volume is down 152 calls in 2026 from 2025.
- Reports show that the busiest times of day are 0800, 1400 and 1600 each day.

Agenda Bill 1: 2026-04 Proclamation for Cindy Zechenelly –Chief Grider reported that the District wants to recognize Cindy Zechenelly for her dedicated volunteerism with the Eastern Clallam County Emergency Response Team. Mrs. Zechenelly qualifies for the President’s Volunteer Service Award for completing over 4,000 hours of volunteerism. **INFORMATION ONLY. NO ACTION TAKEN.**

Agenda Bill 2: MIH-CP Program Update – Community Paramedic (CP) Mark Karjalainen provided an update on the program, noting that it has been in operation for just under two years. Year to date, he has responded to 263 calls for service, and since the program’s inception, he has assisted with 1,726 calls. He also reported supplementing crews on eight CPR calls. He shared that he has worked with

several high utilizers and stated that, between two individuals alone, the program has theoretically reduced annual call volume by approximately 250 calls. He also provided a brief overview of the District’s process for billing high utilizers for non-emergent responses. He reported that he has been able to complete all required fire and EMS training while continuing to perform his regular duties, though he noted that doing so is becoming increasingly difficult given his current workload. He discussed potential funding opportunities that may be available to help support the program and indicated that he will continue pursuing those options. He also shared several program success stories and played a few voicemails expressing gratitude from individuals he has assisted. Overall, he reported that the program is performing well, helping reduce the workload on shift personnel while providing meaningful support to community members. **INFORMATION ONLY. NO ACTION TAKEN.**

Agenda Bill 3: Ratification of the Maintenance Collective Bargaining Agreement (CBA) – Chief Grider presented the final draft of the CBA. He reported that the Board reviewed the draft during the last executive session and that the only revisions made since that time were grammatical in nature, with no substantive changes affecting the agreement. Commissioner Nicholas moved, and Commissioner Mingee seconded to approve the agreement as presented. **MOTION CARRIED.**


Commissioner Miano called for a 7-minute break at 2:28.

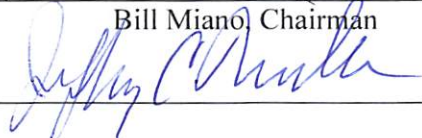
EXECUTIVE SESSION

Chairman Miano called for an Executive Session beginning at 2:35 p.m., expected to last for one sixty minutes (60) minutes, returning at 3:35 p.m. under RCW 42.30.140 (4) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, and RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. In attendance were Commissioners Miano, Mingee, and Nicholas, Fire Chief Justin Grider, Deputy Chief Tony Hudson and Misty Shaw. At 3:35 p.m., Commissioner Miano extended the meeting an additional twenty-five (25) minutes, returning at 4:00 p.m. Commissioner Miano called the meeting back into Regular Session at 4:00 p.m. No decisions were reached during the Executive Session.


ADJOURNMENT

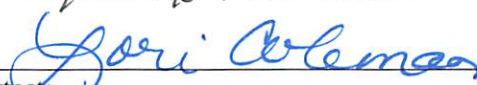
Commissioner Miano called for adjournment at 4:01 p.m.



Bill Miano, Chairman


Jeffrey Nicholas, Commissioner



Michael Mingee, Vice Chairman


Attest:
Lori Coleman, District Secretary