



Clallam County Fire District 3

Vision: Service Driven Through Excellence and Innovation

BOARD OF COMMISSIONERS - REGULAR MEETING MINUTES

February 16th, 2021

Chair Gawley called the Board of Commissioners Regular meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App. Present were: Commissioners G. Michael Gawley, Steven K. Chinn, and Bill Miano, Chief Ben Andrews, Assistant Chiefs Tony Hudson and Dan Orr, Administrative Assistants Lori Coleman and Caity Karapostoles, Finance Manager Alwynn Whitaker, Maintenance Supervisor Tharin Huisman, Captain Marc Lawson, Lt. Joel McKeen, FF/PMs Chris Corbin, and Bryce McGinley, Legal Counselors Otto Klein, Lisa McMeekin, Beth McIntyre and Brian Snure, and community members Del Caryl, Nancy McGovern and Alan S.

CHANGES TO THE AGENDA

Commissioner Gawley requested moving the Executive Session from the end of the meeting to after Agenda Bill #1.

APPROVAL OF MINUTES

Commissioner Chinn moved and Commissioner Miano seconded to approve the February 2nd, 2021 Regular Meeting minutes. **MOTION CARRIED.**

REGULAR BUSINESS

Agenda Bill 1: Lawsuit: Anders vs. CCFD#3 and IAFF #2933 – The District was served with a Summons and Complaint for Damages filed in Clallam County Superior Court by employee Steve Anders on 1/27/2021. This followed a tort claimed file on 11/25/2020. The complaint alleges that “3.22 The District has committed major violations of the CBA and otherwise violated FF Anders’ state and federal rights.” **NO ACTION REQUIRED. INFORMATION ONLY.**

EXECUTIVE SESSION

Chairman Gawley called for an Executive Session beginning at 1:05 p.m., expected to last for 45 minutes under RCW [42.30.110 \(i\)](#) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member act in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. In attendance were: Commissioners Gawley, Chinn and Miano, Chief Andrews, and Assistant Chiefs Hudson and Orr, Legal Counselors Otto Klein, Lisa McMeekin, Beth McIntyre and Brian Snure. At 1:50 p.m. Commissioner Gawley requested an additional 30 minutes. At 2:20 p.m. Commissioner Gawley called the meeting back into Regular session. No action was taken during Executive Session.

REGULAR BUSINESS – Cont.

Agenda Bill 2: Provisional Offer of Employment – Chief Andrews, after interviewing 3 candidates remaining on the Firefighter EMT eligibility list, requested authorization to make a provisional offer of employment to Jaisal White. Commissioner Miano moved and Commissioner Chinn seconded the authorization for Chief Andrews to make the provisional offer to Jaisal White. **MOTION CARRIED.**

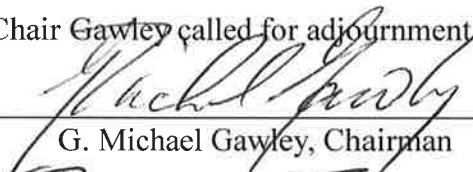
Agenda Bill 3: Interlocal Agreement with the City of Sequim for Fire Inspector – The City of Sequim has agreed to share the cost of a 2/3rds Part-Time Employee for a Fire Inspector position. Clallam County Fire District 3 (District) and the City of Sequim will each pay half of the employment costs associated with this position. The position will be a District employee, with an updated position description and will operate within the boundaries of the District including the City of Sequim. Commissioner Chinn moved and Commissioner Miano seconded the authorization the District to enter into an Interlocal Agreement with the City of Sequim for a Part-Time Fire Inspector. **MOTION CARRIED.**

Agenda Bill 4: Approval of Payroll and Expense Claims – Commissioners conducted their review of the expense claims and payroll reports. Commissioner Miano moved and Commissioner Chinn seconded to approve Accounts Payable Claim check numbers 109476 through 109527, dated February 16th, 2021 totaling \$130,370.40; Payroll EFT's and IRS deposit for Monthly Payroll Draw dated January 25th, 2021, in the amount of \$58,760.15; Payroll Warrant/Claim check numbers 109466 through 109475 and Monthly Payroll EFT's and IRS Deposit dated February 10th, 2021, in the amount of \$546,823.21; for a disbursement grand total equaling \$735,953.76. **MOTION CARRIED.**


GOOD OF THE ORDER – none

ADJOURNMENT


Chair Gawley called for adjournment at 2:27 p.m.



G. Michael Gawley, Chairman



Bill Miano, Commissioner



Steven K Chinn, Vice Chair

Attest: 

Ben Andrews, Fire Chief